



11 August 2016

PROFESSIONAL AVIATION SERVICES (PTY) LTD

Professional House
Lanseria Airport
Lanseria
1748

Accreditation No: TETA11-175

Dear

LEARNING PROGRAMME APPROVAL - PROFESSIONAL AVIATION SERVICES (PTY) LTD

This serves as confirmation that TETA has approved the programme approval of PROFESSIONAL AVIATION SERVICES (PTY) LTD for the unit standards and/or qualifications as per the attached statement of accreditation. The period of Programme Approval is valid from 27 May 2015 to 27 May 2017 in line with your primary accreditation.

The Programme approval is subject to the development of a TETA ETQA agreed and approved action plan that will address the shortcomings within the provisioning system of your institution.

Re- Accreditation

Each accredited provider shall submit to TETA an application for re-accreditation at least three (3) months prior to expiry of the accreditation with TETA.

As a primary accredited provider, the TETA expects you to comply with the following:

- Abide with TETA policies and procedures (accreditation, assessments, verification and certification)
- Ensure that quality training is delivered and TETA is not brought into any disrepute
- Implement a culture of internal quality management as per the accreditation criteria
- Comply with the relevant registrations applicable to accredited providers (Department of Labour and Department of Transport) where applicable

Registration with Department of Labour

Providers accredited/approved to train on Lifting Machinery unit standards are required to register with Department of Labour as a training provider in terms of Occupational Health and Safety Act (85/1993) notice of incorporation: Driven Machinery Regulations, Gazette number 27292.

Registration with Department of Transport

Providers accredited/approved to train on Convey of Dangerous Goods by Road unit standard are required to register



Transport Education Training Authority

Heart of Skills Innovation

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with Department of Transport as a training provider in terms of National Road Traffic Act 93 of 1996: Regulation 280 (1) of the National Road Traffic Regulation, 2000 Gazette number 22553.

After 6 months TETA will verify registration with DoL and DoT to ensure that the organization has complied with requirement. Failure to do so will result in the provider being De-accredited.

Dual Accreditation

Primary accredited providers wishing to extend their scope to include programmes that are quality assured by a particular ETQA should inform TETA and through the MOU (Memorandum of Understanding) the provider will be granted programme approval by the secondary ETQA.

Monitoring and External Moderation Site Visits

A monitoring visit will be conducted at least annually during the period of accreditation for the purpose of upgrading your organisation's status from Provisional to Full Accreditation. It is the provider's responsibility to request monitoring and external moderation visits. If a provider is found to be non-compliant after monitoring, a corrective action plan must be drawn up and implemented before an extension of accreditation can be granted. This will impact on the provider's accreditation with secondary ETQAs.

Listing of Accredited Providers

The names of accredited providers are listed on the TETA website at www.teta.org.za and information uploaded to SAQA for the purposes of updating the National Learner's Record Database (NLRD). The provider acknowledges and agrees that information can be accessed and viewed by any user of the TETA website.

It is the provider's responsibility to ensure that all contact details and related information is kept up to date by communicating any changes to TETA in writing.

Use of TETA Logo

Application for use of TETA and SAQA logos will only be accepted from providers who are on full accreditation. Use of the TETA and SAQA logos without written permission from TETA CEO will result in TETA instituting legal action.

TETA wishes to congratulate you on your achievement.

Yours Sincerely

Mr Petrus Mofokeng
ETQA Manager



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